

The Nevada Resilience Advisory Committee

Bylaws

I. Authority

The Nevada Resilience Advisory Committee (“Committee”) is established in Chapter 239C of the Nevada Revised Statutes (NRS), which was passed and approved through Senate Bill 35 of the 80th Session of the Nevada State Legislature in 2019. It was previously established as the Resilience Commission under Executive Order 2018-4, entitled, “Implementation of Nevada’s Statewide Resilience Strategy,” signed by Governor Sandoval on March 12, 2018, and under the authority of the Chief of the Division of Emergency Management (“DEM”) as permitted by NRS Chapter 414.

II. Purpose and Mission

The Committee was established to streamline Nevada’s existing emergency management and homeland security public body structure, grant allocation processes, as well as, mitigation, preparedness, response, and recovery efforts. The Committee will ensure statewide collaboration in the development and implementation of all homeland security and emergency management preparedness initiatives and propose balanced allocation of grant funding to address statewide needs.

The Committee serves in an advisory role to the Chief of the Nevada Office of Emergency Management (OEM). Therefore, the mission of the Committee will be to provide recommendations, and as a result, will not usurp the power of the State Administrative Agent (“SAA”) to manage the multiple grant funding streams that enter the State of Nevada.

The Committee will serve in the capacity of, and complete the functions of, the State Senior Advisory Council, the Homeland Security Working Group, the State Interoperability Executive Board, the State Interoperability Governance Board, Emergency Management Coordinating Council, Nevada Hazards Mitigation Planning Committee and Subcommittee, Nevada Earthquake Safety Council, and the Citizens Corps Council.

III. Membership

The Chief of OEM shall appoint no more than thirty-four (34) voting members to the Committee that are determined to be an appropriate cross section of emergency management and homeland security professionals within Nevada, while representing the rural, urban, and tribal communities throughout the state. The voting membership, excluding the Chair, will serve two (2) year terms and may be reappointed without limitation.

The Chief of OEM may appoint no more than 15 non-voting members to the Committee to balance subject matter expertise requirements. Non-voting members will not have the opportunity to vote; however, their expertise and input is important to the overall mission of the Committee. As a result, non-voting members are to share their expertise and participate in the ranking of priorities and grant projects.

IV. Officers and Duties

The Officers of the Committee shall consist of the Chair, Vice Chair, the SAA, and the SAA's designee. The Chair will appoint a Vice Chair annually.

The Committee will provide a report to the Governor, the Nevada Commission on Homeland Security, and the Legislative Counsel Bureau on or before February 1st of each year detailing the activities of the Committee.

V. Meetings

Committee meetings will be called at the discretion of the Chair but not less than once per quarter. Committee meetings are subject to the Nevada Open Meeting Law contained in NRS Chapter 241.

VI. Subcommittees

The Committee may appoint no more than two (2) subcommittees under the Committee at any given time. Each subcommittee established under the Committee will have six (6) months to complete its assigned task. If the subcommittee is unable to complete its assigned task within six (6) months, the subcommittee will be terminated unless extended by vote of the Committee for an additional three (3) months.

Subcommittee membership will be established by the Chair.

Subcommittee meetings are subject to the Nevada Open Meeting Law contained in NRS Chapter 241.

VII. Voting

A majority of voting members of the Committee constitutes a quorum for the transaction of business and a majority of those voting members present at any meeting is sufficient for any official action taken by the Committee.

VIII. Attendance

Attendance is critical to achieving quorum, having balanced input, and conducting business of the Committee. Any member who misses more than two (2) consecutive meetings may be removed from the Committee at the discretion of the Chair.

IX. Administrative Support

OEM shall provide administrative support to the Committee.

X. Amendments

1. April 9, 2019: The Commission identified a typographical correction in paragraph 2 of the "Purpose and Mission" section of the Bylaws.
2. July 9, 2019: The Bylaws were updated to include requirements of SB35 (2019), which include the name of the public body, the size of the public body's membership, the titles of the Officers, and the reference to subcommittees under the public body.
3. October 8, 2019: The Bylaws format was changed to include all updates as amendments under Section X in addition to identifying and removing a parenthetical reminder in Section IV, paragraph 1.
4. January 22, 2020: The Bylaws were updated to more specifically reference requirements of SB35 (2019) regarding membership terms and reappointments, changing Section III.
5. August 17, 2020: The Bylaws were updated to add the year of the Legislative Session in Section I, to add recipients and change the due date of the Committee's annual report in Section IV to match NRS, to change the frequency of Bylaws review, and to remove the specific names of the Chair and Vice Chair in the signature approval block.
6. February 22, 2022: The Bylaws were updated to change meeting frequency to quarterly as per Nevada Revised Statutes.

The Bylaws will be reviewed as frequently as required as determined by the Chair, but not less than once every two years and may be amended when necessary by a vote of the Committee and subsequent approval by the Chair.

Chair

Vice Chair

Approved as of XXXXXX