



Meeting Minutes Emergency Preparedness Working Group

Attendance Record	DATE	Tuesday, March 3, 2026	
	TIME	2:00 p.m.	
	METHOD	Zoom Teleconference Conference line #: (669) 219-2599 Meeting ID# 202 331 8963	
	RECORDER	Ella Ramirez	
Committee Members	Present	Committee Members	Present
Lee Cabaniss—Elko County	X	Paul Melendrez—Esmeralda County	X
Eric Holt—Lincoln County	X	Mathias Rieske—White Pine County	X
Scott Lewis—Nye County		Chief Brian O’Neal—Clark County	X
Non-Voting Membership	Present	Non-Voting Membership	Present
Jared Franco, Chair—NV Office of Emergency Management/Homeland Security (OEM/HS)	X	Tiffany Gamero-Department of Energy (DOE) EM Nevada	
Administrative and Legal Staff	Present	Administrative and Legal Staff	Present
Ella Ramirez – Support staff OEM/HS	X	Samantha Ladich—Senior Deputy Attorney General	X

1. CALL TO ORDER AND ROLL CALL

Chair, Jared Franco, Nevada Office of Emergency Management and Homeland Security (OEM/HS) called the meeting to order. Ella Ramirez, OEM/HS performed roll call, and quorum was established for the meeting.

2. PUBLIC COMMENT

Chair Franco, OEM/HS, opened the first period of public comment.

There was no public comment.

3. APPROVAL OF MINUTES

Chief Brian O’Neal, Clark County Emergency Manager, moved for a motion to approve the draft minutes of the December 16, 2025, meeting. Paul Melendrez, Esmeralda County Emergency Manager, seconded the motion.

Motion passed unanimously.

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4. EMERGENCY PREPAREDNESS WORKING GROUP (EPWG) GRANT BALANCE UPDATES

Judith Lyman, OEM/HS, provided updates on current available balances to be spent for counties as follows: Clark County, \$495,564.84; Elko County, \$261,940.09, with a pending payment of \$62,068.75; Esmeralda County, \$97,821.54, with pending payments of \$16,658.21 and around \$15,000; Ms. Lyman stated the \$15,000 was paid to Esmeralda County School District in error, and that work is being done to have this returned from the school district to the county. Lincoln County, \$432,745.18; Nye County, \$324,664.82; White Pine County, \$460,464.40

Ms. Lyman stated that these funds need to be either expended or obligated by June 30, 2026, which is when the funds expire. She stated she will be sending out the balance pages to members after this meeting.

Chief Brian O’Neal, Clark County Emergency Manager, asked if the funds just needed to be obligated. He stated that if payments haven’t cleared SAP for them, but funds have been encumbered, they are still okay to meet the deadline.

Ms. Lyman replied that should be okay but stated she will confirm with Department of Energy (DOE). She added there is a liquidation period after the expiration of the award.

Paul Melendrez, Esmeralda County Emergency Manager, asked if Ms. Lyman said \$97,000 or \$197,000, for Esmeralda County.

Ms. Lyman stated it was \$97,000, which includes the two payments.

5. OFFICE OF EMERGENCY MANAGEMENT/ HOMELAND SECURITY’S RADIATION TRAINING CALENDAR FOR LOCAL JURISDICTIONS

John Fansler, OEM/HS, stated there is no current radiation program scheduled. They are working on getting more instructors certified and on the payroll so they can start doing more training. Their current contractor is working on scheduling calibrations for the coming springtime, so members should be getting emails from them to coordinate these events.

Chief Brian O’Neal, Clark County Emergency Manager, asked if the training was all operations level training, technician level training, or what are the exact offerings.

Mr. Fansler stated they are currently building that out, but a lot of it will be operational and tactical level training -- how to use meters, basic radiation, safety, etc.

6. PUBLIC COMMENT

Chair Franco, OEM/HS, opened the second period of public comment.

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Patrick Lazenby, Nye County Deputy Emergency Manager, stated that Scott Lewis, Nye County Emergency Manager, had planned to be at this meeting, but got held up at another meeting. Mr. Lazenby stated he did have all of their EPWG funds obligated but forgot to send the information earlier. He will get that information to Chair Franco with the purchase orders (PO's) and purchasing process.

Chair Franco thanked Mr. Lazenby for his cooperation.

Lee Cabaniss, Elko County Emergency Manager, asked if he could get an update or revised statement of work for the next period of performance, for clarity's sake in this meeting. He was looking for how many years, if the statement of work has been accepted, just a brief-out on the follow-on, starting July 1st, as they would like to use these funds for personnel.

Chair Franco stated a budget has been submitted to DOE, with a five-year award. Unfortunately, nothing has been heard from DOE, as of yet, but they will be reaching out to try and get updates for the next meeting.

Judith Lyman, OEM/HS, clarified that this has been a three-year award.

7. ADJOURNMENT

Chair Franco, OEM/HS, called for a motion to adjourn the meeting. Lee Cabaniss, Elko County Emergency Manager motioned to adjourn. Chief Brian O'Neal, Clark County Emergency Manager, seconded the motion. Motion passed unanimously. Meeting adjourned at 2:14 PM.