



Meeting Minutes Emergency Preparedness Working Group

Attendance Record	DATE	Tuesday, December 16, 2025	
	TIME	10:00 a.m.	
	METHOD	Zoom Teleconference Conference line #: (669) 219-2599 Meeting ID# 202 331 8963	
	RECORDER	Ella Ramirez	
Committee Members	Present	Non-Voting Membership	Present
Lee Cabaniss—Elko County	X	Jared Franco, Chair—NV Office of Emergency Management/Homeland Security (OEM/HS)	X
Eric Holt—Lincoln County		Tiffany Gamero-Department of Energy (DOE)/National Nuclear Security Administration (NNSA), Nevada Field Office	X
Scott Lewis—Nye County			
Paul Melendrez—Esmeralda County	X		
Mathias Rieske—White Pine County	X	Legal Staff	Present
Brian O’Neal—Clark County	X	Samantha Ladich—Senior Deputy Attorney General	X

1. CALL TO ORDER AND ROLL CALL

Chair, Jared Franco, Nevada Office of Emergency Management and Homeland Security (OEM/HS) called the meeting to order. Ella Ramirez, OEM/HS, performed roll call, and quorum was established for the meeting.

2. PUBLIC COMMENT

Chair Jared Franco, OEM/HS, opened the first period of public comment.

There was no public comment.

3. APPROVAL OF MINUTES

Paul Melendrez, Esmeralda County Emergency Manager, moved for a motion to approve the draft minutes of the September 30, 2025 meeting. Lee Cabaniss, Elko County Emergency Manager, seconded the motion.

Motion passed unanimously.

4. EMERGENCY PREPAREDNESS WORKING GROUP (EPWG) GRANT BALANCE

MEETING MINUTES 12 16 2025 to be reviewed at Next EPWG Meeting

Judith Lyman, OEM/HS, provided updates on balances for each county noting that the closing date is June 30th, 2026. Clark County has \$550,402 available. Elko has \$298,721. Esmeralda has \$315,751. Lincoln County has \$519,307. Nye County has \$422,902, and White Pine County has \$566,647. OEM/HS has \$135,186 left. They do not reflect the vehicle purchases that were recently approved. Esmeralda County and Elko County as well as OEM/HS just received approval to purchase vehicles they requested and White Pine County is pending documents to submit for vehicle purchase to DOE for their approval.

Chair Jared Franco, OEM/HS, requested that balances after vehicle purchase be configured offline.

Patrick Lazenby, Nye County Emergency Manager, shared there is a purchase order that's been placed that will spend their current available balance before the end of June 2026.

5. OFFICE OF EMERGENCY MANAGEMENT HOMELAND SECURITIES RADIATION (RAD) TRAINING CALENDAR FOR LOCAL JURISDICTIONS.

John Fansler, OEM/HS, discussed upcoming training and exercises that may be beneficial and of interest to local jurisdictions. Jason Danon, OEM/HS will be reaching out for dates to schedule calibrations on equipment for each county.

Chair Jaren Franco, OEM/HS, requested if there's anything that counties would like to see out of the RAD program to email or call.

6. ESMERALDA COUNTY PRESENTATION UTILIZATION OF EPWG FUNDING INCLUDING, BUT NOT LIMITED TO, EXPENDITURES AND RELATED PROJECTS.

Paul Melendrez, Esmeralda County Emergency Manager, gave a presentation on the county's utilization of EPWG funding with the purchase of a chief officer response vehicle, a 2025 Tahoe with four-wheel drive, equipped with a tow package, radio band, satellite capability and satellite phone, and Starlink to read specs, radiological equipment, detection tools, gas meters, a self-contained breathing apparatus for the operator as well as a Combi tool (jaws of life) to ensure a rapid and coordinated response to emergencies within the county and beyond.

7. PUBLIC COMMENT

Chair Jared Franco, OEM/HS, opened the second period of public comment.

Paul Melendrez, Esmeralda County Emergency Manager, questioned if changes needed to be made to the upcoming agenda.

Chair Jared Franco, OEM/HS, noted that approval had been received on the next round of grants and that budgeting would begin either next quarter or the quarter after and the agenda would reflect that.

MEETING MINUTES 12 16 2025 to be reviewed at Next EPWG Meeting

Judith Lyman, OEM/HS, noted an internal meeting scheduled the 29th to discuss the next iteration. One of the items to discuss would be the anticipated amounts.

8. ADJOURNMENT

Mathias Riese, White Pine County Emergency Manager, called for a motion to adjourn the meeting. Lee Cabaniss, Elko County Emergency Manager, seconded the motion.

Motion passed unanimously.

Meeting adjourned.

DRAFT