

The Challenge

Traditional HMP updates concentrate all work at the end of the 5-year cycle — creating a costly, high-risk sprint. Nevada's 2028 Enhanced HMP requires demonstrated continuous implementation, not just documentation. FEMA has identified gaps in Enhanced Elements E6, E7, and E8 that must be addressed proactively.

The Solution: Treat the HMP as a Living Program

Build a SmartSheet-based system that embeds plan maintenance into normal operations — so FEMA compliance becomes a natural outcome of good management, not a last-minute scramble. Start with the most urgent requirements, prove the model, then build out systematically across all FEMA elements.

VISION: A single database that enables continuous updates Nevada's plan — and lets counties and tribes pull from the same work to make their own updates dramatically easier.

Implementation Roadmap

Six phases, sequenced by urgency and interdependency. Each phase builds on the last.

Phase 2 is the active pilot.

Table 1: Implementation Roadmap.

Phase	Focus Area	FEMA Elements	SmartSheet Outputs	Timing	Why This Order
1	SmartSheet Foundation	All Elements	Shared workspace, user training, agency orientation, naming conventions, data governance	Now – Q2 2026	Infrastructure first — nothing works without shared tool and shared expectations
2	Monitoring & Implementation (Pilot)	S17, S18 E6, E7, E8	Action Tracking Master · Quarterly Progress Log · Plan Review Log · Project Closeout Register · Agency Role Matrix · 4 Input Forms · Alert Automation	Q1–Q2 2026	Pilot: Report immediately due. Proves the model. Aligns with quarterly NHMWG cycle. Directly addresses E6–E8 gaps identified by FEMA
3	Planning Process	S1, S2	Participation log · Interagency coordination tracker · Meeting documentation forms · Evidence portfolio for FEMA	Q2–Q3 2026	Low-lift, high-return. Evidence is generated naturally through normal meeting/coordination activity
4	Hazard & Risk Database (HIRA)	S3–S8	Hazard data submission forms · Asset/vulnerability registry · Agency impact inputs · Auto-populated HIRA narrative tables	Q3 2026–Q2 2027	Hardest chapter to maintain. Structured database makes future updates dramatically faster for state AND local jurisdictions

Table 1: Implementation Roadmap.

Phase	Focus Area	FEMA Elements	SmartSheet Outputs	Timing	Why This Order
5	Mitigation Strategy	S8–S12	Action prioritization tracker · Funding source matrix · Progress dashboards · HIRA-to-action linkage · Enhanced evaluation evidence	Q2–Q4 2027	<i>Connects risk to action. Enables Enhanced Plan tracking. Most visible to FEMA in annual validations</i>
6	Local & Tribal Integration	S13–S16 HHPD, FMAG	Local plan status tracker · Technical assistance log · Barrier/gap registry · County & tribal self-service portal · Sub-jurisdiction data pull	Q4 2027– Q2 2028	<i>The payoff: counties and tribes pull from the same data to run their own updates. State-to-local alignment becomes automatic</i>

Phase 2 Pilot Active Now	<p>Section 6 (S17 & S18): Monitoring, Evaluation & Implementation — 5 Sheets, 4 Forms, 8 Automation Rules</p> <p>The pilot proves the SmartSheet model using Nevada's most immediate requirement: quarterly monitoring and progress reporting to the NHMWG. If successful — and we expect it will be — the same architecture expands to cover all remaining FEMA Standard and Enhanced elements through 2028. The pilot delivers immediate compliance value while establishing the foundation for the full system.</p>
---	---

Expected Outcomes

FEMA Compliance	Living Plan	Scalable Model	Institutional Memory
Continuous implementation evidence replaces last-minute documentation. E6–E8 gaps addressed early. Annual validations are routine.	The HMP reflects current conditions at all times. 5-year updates become a review and refinement, not a rebuild from scratch.	Counties and tribes pull directly from state data for their own updates. One system, many jurisdictions. Less redundant work at every level.	Staff changes don't reset the program. Every decision, review, and action is logged. The system carries the history.