

Bulletin Three - Nevada Office of Emergency Management Urban Area Security Initiative (UASI) Southern Nevada Community Emergency Response Team (CERT) Guidance

Dear Nevada Stakeholders,

This bulletin establishes performance measurement and reporting requirements for Community Emergency Response Team (CERT) projects receiving Homeland Security Grant Program (HSGP) funding.

During the July 15, 2026, Nevada Commission on Homeland Security meeting, members requested greater information regarding CERT operational activity, volunteer utilization, program outcomes, regional benefit, and return on grant investment. The Commission directed that performance metrics and future evaluation of funded projects be advanced through applicable working groups and directed issuing grant guidance establishing expectations for awardees to provide this information.

These requirements are intended to demonstrate measurable capability and operational benefit beyond the number of individuals trained.

Performance and Reporting Requirements

All Urban Area Security Initiative (UASI) and State Homeland Security Program (SHSP) funded CERT projects shall maintain and report sufficient information to demonstrate program outputs, operational outcomes, benefits, and cost effectiveness.

At a minimum, each grant funded CERT program shall report the following:

Performance Area	Required Measure
Training	Number of individuals beginning and completing CERT training during the reporting period.
Volunteer Conversion	Number and percentage of trained individuals who become registered/affiliated CERT volunteers.
Deployable Capability	Number of currently registered volunteers; number qualified and available for deployment.
Activations	Number of operational requests or activations in support of an actual emergency, disaster, public safety, critical infrastructure, or homeland security mission during the reporting period. <i>*Training, exercises, preparedness outreach, and routine community events shall not be counted as operational activations.</i>
Volunteer Response	For each activation: description of the event, number of volunteers that supported, and volunteer hours provided.
Exercises/Readiness	Refresher training, advanced training, drills, and exercises completed to maintain volunteer readiness.



Community Activity	Community preparedness presentations or activities, participants reached, and associated volunteer hours.
Program Outcomes	Brief narrative identifying significant operational accomplishments, demonstrated capability, unmet needs, and measurable community or regional benefit.

Historical Baseline

For the initial report following issuance of this bulletin, grant funded CERT programs shall provide, to the extent records are available, a five-year summary of performance areas with emphasis on operational activations using the above criteria. The initial report will be provided during the first quarter of calendar year 2027 at the Urban Area Working Group (UAWG) or Nevada Resilience Advisory Committee (NRAC) and the Nevada Commission on Homeland Security (NCHS). CERT programs funded by HSGP will provide an annual brief to the UAWG or NRAC during the first quarter of each calendar year and may be required to brief the NCHS if requested by the Commission.

Quarterly Reporting

CERT awardees shall submit a quarterly performance report through the applicable grant reporting process. The report shall include the measures above and a concise success synopsis highlighting significant activities and outcomes during the quarter.

Working Group Review

For UASI funded CERT projects, the Urban Area Working Group (UAWG) shall review CERT performance information as part of future project evaluation and funding deliberations. The review should consider operational utilization, regional benefit, duplication with existing capabilities, volunteer readiness, cost effectiveness, and the degree to which the project functions as a regional force multiplier.

For SHSP funded CERT projects, the Nevada Resilience Advisory Committee (NRAC) shall review the same information.

Future Funding

Prior receipt of CERT funding does not constitute a commitment to future funding. Future applications shall be evaluated competitively and shall consider documented performance under this bulletin, including the applicant's ability to demonstrate operational utilization, regional benefit, measurable outcomes, and appropriate stewardship of Homeland Security Grant Program funds.

Nothing in this bulletin modifies the FFY 2026 UASI and SHSP project recommendations approved by the Nevada Commission on Homeland Security. The Commission approved those recommendations, as presented, while separately directing further work on performance metrics and future project evaluation.



Questions?

Questions regarding this bulletin should be directed to the NV OEM Grants staff referenced in the table below.

CONTACT INFORMATION AND QUESTIONS			
Contact Name	Position Title	Phone No.	Email Address
Shea Slone	Preparedness Grants Supervisor	(775) 687-0300	seslone@oem.nv.gov
Logan Jones	HSGP Grant Lead	(775) 687-0300	l.jones@oem.nv.gov
Grants Inbox	All Grants Staff	-	dhsgrants@oem.nv.gov

