



## MEETING MINUTES INTRASTATE MUTUAL AID COMMITTEE (IMAC)

|                             |                 |                              |                |
|-----------------------------|-----------------|------------------------------|----------------|
| <b>Attendance</b>           | <b>Date</b>     | Friday, December 4, 2020     |                |
|                             | <b>Time</b>     | 10:00 A.M.                   |                |
|                             | <b>Method</b>   | Teleconference Only          |                |
|                             | <b>Recorder</b> | Matt Williams                |                |
| <b>Members</b>              | <b>Present</b>  | <b>Staff</b>                 | <b>Present</b> |
| David Fogerson (Chair)      | <b>X</b>        | Samantha Ladich (Sr. DAG)    | <b>X</b>       |
| Jeanne Freeman (Vice Chair) | <b>X</b>        | Jon Bakkedahl (DEM/HS Staff) | <b>X</b>       |
| Mike Allen                  | <b>X</b>        | Matt Williams (DEM/HS Staff) | <b>X</b>       |
| Ron Bollier                 | <b>X</b>        | Eric Wilson (DEM/HS Staff)   | <b>X</b>       |
| Richard Burger              | <b>X</b>        |                              |                |
| Paul Burke                  | <b>X</b>        |                              |                |
| Tod Carlini                 | <b>X</b>        |                              |                |
| Brett Compston              | <b>ABS</b>      |                              |                |
| Mike Heidemann              | <b>X</b>        |                              |                |
| Sam Hicks                   | <b>ABS</b>      |                              |                |
| Jeremy Hynds                | <b>ABS</b>      |                              |                |
| Kerry Lee                   | <b>ABS</b>      |                              |                |
| Lanita Magee                | <b>X</b>        |                              |                |
| William Murwin              | <b>X</b>        |                              |                |
| Don Pelt                    | <b>ABS</b>      |                              |                |
| Deb Pierce                  | <b>ABS</b>      |                              |                |
| Chris Tomaino               | <b>X</b>        |                              |                |
| Jerome Tushbant             | <b>ABS</b>      |                              |                |
| Mike Wilson                 | <b>ABS</b>      |                              |                |
|                             |                 |                              |                |
| <b>TOTAL:</b>               | <b>10</b>       |                              |                |

### 1. Call to Order and Roll Call

David Fogerson, Administrator of the Nevada Division of Emergency Management (DEM) and Chairman of the Intrastate Mutual Aid Committee (IMAC or Committee) called the meeting to order. Roll call was performed by Matt Williams; DEM. Quorum

was established for the meeting.

## **2. Public Comment**

Chair, Administrator Fogerson, opened discussion for public commentary. No commentary provided.

## **3. Update on IMAC Membership and Selection of Vice Chair**

Chair, Chief Fogerson, opened this agenda item to discuss the upcoming appointments for odd years. Chris Tomaino, SNCTC, stated that at the end of the year he is retiring, and that Carrie Underwood will be promoted to lead SNCTC.

Chair, Chief Fogerson discussed the appointment of a Vice Chair for the committee. Jeanne Freeman, CCHHS, put her name forward for Vice Chair. The motion for appointment was put forward by Mike Heidemann, Churchill County, and seconded by Paul Burke, DEM. All voted in favor. Motion passed.

## **4. Approval of Minutes**

Chair, Chief Fogerson, opened this agenda item for approval of the minutes from the April 22, 2019 IMAC meeting. Ms. Freeman put forward the motion to approve. Richard Burger seconded. All voted in favor. Motion passes

## **5. Review of IMAC Bylaws**

Chair, Chief Fogerson, opened this agenda item for review. The group was sent the bylaws for review to late for a thorough reading and discussion. Mr. Burke put the motion to table to first quarter of 2021 with requirement to review the bylaws before the first meeting of 2021. Lt. Bill Murwin seconded. No further discussion on agenda item. All voted in favor. Motion passed.

## **6. Discussion of State Level Incident Management Assistance Teams (IMAT)**

Lanita Magee, DEM began the discussion. Ms. Magee leads the IMAT Oversight Committee which includes members that represent multiple different disciplines and agencies and that they are working together to decide what the teams will look like moving forward. The committee began meeting in December 2019, but due to the COVID-19 pandemic, meetings had to be delayed. There are currently 17 members on the committee, and they have three spots open. The team makeup is being decided by using best practices from the Florida, Colorado, and Texas teams as case studies.

The committee is working on creating the application process and establishing a credentialing committee that will evaluate task books of potential members. Nevada is

fourth in line for approval to have a Supplemental Response Teams (SRT), which are financed and reimbursed from FEMA. There will be additional training that is needed from FEMA for any potential members of the SRT's.

Sheriff Mike Allen, Humboldt County, asked if the IMAT committee was written into the policies and procedures for review by members of the IMAC. Lanita Magee gave the floor to Kelli Baratti, DEM Retired, Ms. Baratti stated that policies and procedures had a vague reference to an IMAT as one hadn't yet been developed at the time. Jon Bakkedahl, DEM, stated that the bylaws and policies and procedures had not been updated to reflect the 2019 legislative changes that established IMATs.

#### **7. Nevada Administrative Code (NAC) 414a Regulatory Reporting Requirements and IMAC System Updates**

Chair, Chief Fogerson, gave Mr. Bakkedahl the floor. Mr. Bakkedahl stated that WebEOC has been updated to provide a report of all duty officer calls that DEM fields. During the time since the last meeting fire and search and rescues have been the top two biggest resource heavy events fielded by the duty officers. Fire responses will fall off dramatically as time goes on due to NDF taking over the fire response calls from DEM. DEM through partners at the local level have created a Threat and Risk Assessment guide that helps match the common terminology and consistency across the board.

Since the 2019 meeting, *Storm Area 51* has been the largest event that the state has dealt with, with over 400 people having been deployed from various state agencies, including tribal deployment to assist other counties. Paul Burke stated that Area 51 proved that the IMAT process was a benefit to the local jurisdictions.

Chair asked if any jurisdictions have opted out – none we noted. Four tribal nations have opted into the system, with several more discussing with their tribal councils about opting in.

#### **8. Recommendations for Improvements in the Administration of The Intrastate Mutual Aid System (System)**

Chair, Chief Fogerson, opened the agenda item by asking members opinions on the recommendations for improvements.

Mr. Burke stated his hope that the group does not turn into a document review committee rather than an operational one. Ms. Freeman stated her desire to have an orientation for new members to help them learn what the committee does and that she believes a consistent meeting schedule would help local stakeholders stay involved. Mr. Bakkedahl stated that quorum is a consistent issue and effort needs to be made to ensure that a standing date is decided and that calendar invites are sent months in advance to ensure members are prioritizing attendance. Mr. Heidemann concurred and

stated his belief that two meetings a year was beneficial rather than the one legislatively mandated date each year. Mr. Burke made the recommendation to have the meetings scheduled for the 3<sup>rd</sup> Monday in March and September.

Sheriff Allen brought up the use of Zoom or Teams to be able to see and share screen, this was echoed by Lt. Murwin.

#### **9. Public Comment**

Chair, Chief Fogerson opened discussion for public commentary. No commentary provided.

#### **10. Adjourn**

Chief Fogerson called for a motion to adjourn the meeting. Ms. Freeman made the motion for adjournment and Mr. Heidemann seconded. All were in favor with no opposition. Meeting adjourned.