



**STATE OF NEVADA
MEETING MINUTES
NEVADA INTRASTATE MUTUAL AID COMMITTEE (IMAC)**

Attendance	Date	Monday, March 29, 2021	
	Time	2:00 p.m.	
	Method	Teleconference Only	
	Recorder	Melanie Wadsworth	
Members	Present	Staff	Present
David Fogerson (Chair)	X	Jon Bakkedahl (DEM/HS staff)	x
Jeanne Freeman (Vice Chair)	X	Melissa Friend (DEM/HS staff)	x
Mike Allen	Absent	Samantha Ladich (Sr. DAG)	x
Ron Bollier	X	Ashley Thompson (DEM/HS staff)	x
Richard Burger	Absent	Melanie Wadsworth (DEM/HS staff)	x
Paul Burke	X	Sherrean Whipple (DEM/HS Staff)	x
Tod Carlini	X	Eric Wilson (DEM/HS Staff)	x
Brett Compston	Absent		
Mike Heidemann	X		
Sam Hicks	X		
Jeremy Hynds	X		
Kerry Lee	X		
Lanita Magee	X		
Bill Murwin	Absent		
Don Pelt	Absent		
Deb Pierce	X		
Billy Samuels	X		
Jerome Tushbant	Absent		
James Walker	Absent		
Mike Wilson	Absent		

1. **Call to Order and Roll Call**

David Fogerson, Administrator of the Nevada Division of Emergency Management and Homeland Security (DEM/HS) and Chairman of the Intrastate Mutual Aid Committee (IMAC) called the meeting to order. Roll call was performed by Melanie Wadsworth; DEM/HS. Quorum was established for the meeting.

2. **Public Comment**

Chair, David Fogerson, opened discussion for public commentary. No commentary provided.

3. **Approval of Minutes**

Chair, David Fogerson, opened this agenda item for approval of the minutes from the December 4, 2020 IMAC meeting. Vice Chair, Jeanne Freeman, put forward the motion to approve. Mike Heidemann seconded. Motion passed.

4. **Review of IMAC Bylaws**

Chair, David Fogerson, opened this agenda item for periodic review to ensure accuracy and meet the needs of IMAC. Paul Burke, DEM/HS, put forward the motion to approve IMAC bylaws as they are written. Vice Chair, Jeanne Freeman, seconded. Motion passed. Chair discussed having them prepared for signature by Chairman and Vice-Chair. Bylaws are to be included in future packets.

5. **Briefing on the Statewide Resilience Strategy and Legislation Under Consideration in the 2021 Nevada Legislature**

Chair, David Fogerson, opened this agenda item for discussion on legislative efforts Senate Bill 14 (SB 14), Assembly Bill 14, (AB 14), and BDR 1103. To be included until the end of the Legislature cycle. Chair Fogerson provided a status update. SB 14 changes in Nevada Homeland Security Statues regarding what entities are required to produce plans and how they provide them to the Division of Emergency Management as well as guidance pm those plans. AB 14 changes meeting regularity for standing committees. BDR 1103 related to the movement of Division of Emergency Management from under the Department of Public Safety to the Department of Military. The reporting structure will remain in place. No change to the Cabinet level for Chief position: Chief retains a seat on Governors cabinet. BDR 1103 has not yet been heard by the Legislature.

Jeanne Freeman, Carson City Health and Human Services, asked if SB 14, AB14, and BDR 1103 have been heard or still in the status of proposed. Chair Fogerson stated that SB14 and AB 14 have already been heard in Committee and have passed to respective chambers, but BDR 1103 has not yet been heard.

6. **Presentation on Real World Events and 2021 Fire Season Preparations**

Chair, David Fogerson, opened this agenda item for discussion only lead by Lanita Magee,

DEM/HS.

Lanita Magee, DEM/HS, presented a pie graph depicting a compilation of Duty Officer (DO) responses that occurred for the calendar year of 2020. There were 138 completed missions by the 9 DEM DO working on a rotating status. Of the 138, 30 that were Information Only (IO) calls that did not require any particular action; completed require action be taken. Ms. Magee summarized that the majority of completed missions tend to be Search and Rescue and that Paul Burke's, DEM/HS, expertise assisted with those missions.

Lanita Magee, DEM/HS, presented a 2021 report on statistics from January to March 29, 2021. Statistics are following normal trends with Emergency locator transmitter activations, hazardous materials spills.

Billy Samuels, Clark County Fire Department, reported a need for the graphs to be sent to him for review.

Lanita Magee, DEM/HS, provided an update on efforts to field an Incidents Management Assistance Team (IMAT). IMAT has resumed regular meetings after COVID efforts derailed the regularity. Efforts have been focused behind the scenes on position-specific training to include Incident Command System 300 and 400 classes. Classes are foundational classes for all Hazard positions and have worked to support DEM/HS partners in this training. Ms. Magee also stated that IMAT is working on application process for membership screening to accompany an interview and departmental background check and deploy-ability. IMAT is working on standard operating working guidelines: IMAC will view these guidelines by next IMAC meeting. IMAT credentialing committee will decide if applicants qualify for credentialing.

Lanita Magee, DEM/HS, updated regarding Wildfire transfer to Nevada Division of Forestry (NDF). NDF remains the primary coordinating group as second-level incident responders in regards to the Fire Season. DEM/HS is providing backup to assist NDF. Mike Heidemann, Churchill County, asked what type of working relationship does DEM or IMAC have with NDF in regards to training out to Volunteer Firefighting training in rural areas. Chair Fogerson addressed the question by clarifying that it is beyond the scope of IMAC. Chair Fogerson redirected question to Ron Bollier. Ron Bollier, Nevada Division of Forestry, reported that the state is divided by regions. The Volunteer Firefighters reside under the counties. BFE's can go directly to regional Fire Management Officers (FMO) to ask for training. Across the state, the BLM, Forest Service, and NDF combine agencies and offer training for BFE's when requested. Mr. Bollier stated that it could be an issue of submitting requests. Mike Heidemann summarized with a clarifying question that Volunteer Firefighters need to go to their regional resources. Ron Bollier responded that if they reach out to their NDF FMO's within their regions, the FMO's will put together a course to address what the Volunteer Firefighters need based on the requests.

Paul Burke, DEM/HS, directed a question to Lanita Magee that addressed the Minutes and the Supplemental Response Team (SRT) sponsored by Federal Emergency Management Assistance (FEMA). Will FEMA team be subjected to the IMT program after they are

created or are the developments parallel. Lanita Magee, the Supplemental Response Team will follow the development of the Incident Management Assistance Team. The members of the SRT will come from the pool of members for the IMAT. FEMA will pay for SRT's to be developed, trained, and exercised to become a temporary Federal asset to be pulled from for national FEMA needs. Jeremy Hynds, City of Henderson, asked if the FEMA team is just for ES 4 functions, or is it other functions. Lanita Magee stated they will deploy under ES 4, but they will be an all-hazards response team performing under function they are needed to perform in the jurisdiction they are deployed to.

Vice Chair, Jeanne Freeman, asked that when looking at individuals that have taken pre-requisites and working on task books to qualify for Nevada IMAC, are there certain positions and interests resulting in gaps. Lanita Magee, stated that the gaps are in Communications, Finance, Administrative, and Planning teams. These types of positions are the most difficult to fill and requested outreach by IMAC.

Chair Fogerson clarified that IMAT is not part of IMAC, but IMAC will receive updates on IMAT.

7. NAC 414A Regulation Review and Reporting Requirements

Chair, David Fogerson, opened this agenda item by providing an overview of the IMAC reporting requirements and deadlines required by NAC 414A and IMAC duties. Chair Fogerson addressed issues presented December 4, 2020 meeting regarding discussing the update and revision of the Policies and Procedures. Also stating that IMAC has time to read and review the Policies and Procedures manual before the next IMAC meeting to determine if the Policies and Procedures are addressing the objective and processes of IMAC. Suggesting also that there are now parts that need to be updated to reflect the change and transition of NDF role. The LCD language has been adopted but has not been codified. Also drawing attention to Section 6 that states “not later than January 1st of each year reach out . . .” presenting that a great deal of accomplishments are expected in 1 day. Chair Fogerson is asking IMAC to start considering making recommendations to changes and report by June 30, an outline—without limitations—information related to declaring an emergency all the items to be addressed by Ms. Magee. Chair Fogerson is requesting that IMAC review the Policy and Procedures manual to determine where items need to be revised and updated by August meeting for discussion. Chair Fogerson expressed that with the Fire Season and transition with NDF that the Fire Chief and NDF will present their procedures that they will be following for their response to fire season incidents. Chair Fogerson encouraged IMAC to ensure that suggested revisions to their Policies and Procedures cover the changes made by NDF and the Fire Chiefs.

Vice Chair, Jeanne Freeman supported reviewing the Policies and Procedures for changes. Ms. Freeman requests that IMAC consider the history of the document and ensure that the intent of the document contents are preserved. Ms. Freeman asks that IMAC ensure that changes are focused on making better operational status, better understanding of what IMAC is, the roles of IMAC, and the processes of completed missions.

Chair, Fogerson, reiterated that the whole document is to be reviewed page by page for updating, how to update to reflect changes in Fire Season and allocations and doctrine.

8. **NAC 414A Regulatory Reports**

Chair, David Fogerson, opened this agenda item for an informational review provided by Lanita Magee, DEM/HS.

Lanita Magee, DEM/HS, opened with information related to declared emergencies and disasters in the state with a focus on COVID, and a few civil unrest incidents that were non-operational. She deferred to Eric Wilson, DEM/HS, for resource requests and fulfillments.

Eric Wilson, DEM/HS, reported 4,669 requests for the COVID incident: the majority were for Personal Protective Equipment (PPE) and Personnel needs. The majority of Personnel requests were for Nevada National Guard, Federal Emergency Management Agency (FEMA), and Medical for COVID operations. There were also personnel provided for the possible civil unrest incidents.

Lanita Magee, DEM/HS, in regards to a financial report (report due June 30). The statues of reimbursements of the costs of requests addressed will be provided in the June 21, IMAC meeting.

Ms. Magee, DEM/HS, reported that for the fiscal year, 2 responses were coordinated by EM Duty Officers for resources that were requested through the System by other states and fulfilled through the Emergency Management Assistance Compact (EMAC) during that fiscal year and the status of those requests. There were a total of 26 non-EMAC responses—the majority of these were for Search and Rescue (SAR); 5 were related to wildfire incidents.

Eric Wilson, DEM/HS, reported that most of the State's inventory of resources for responses to emergencies is not state-owned, but owned by local jurisdictions. The majority of state-owned inventory was primarily assigned to COVID testing and vaccination. There is a plan to update the status of the State's inventory in the near future from mutual aid perspective.

IMAC System Updates:

Eric Wilsons, DEM/HS, opened this agenda item. He reported that there were no political subdivisions within the fiscal year that have opted out of the System. And that there were no new Tribal Nations who have opted into the System.

Chair, David Fogerson, asked for a clarification on the number of Tribal Nations in the IMAC system. Eric Wilson, DEM/HS, responded that there were no new nations opting in for this last fiscal year. Chair, David Fogerson, verified that the Tribal nations that were already in the system are still part of IMAC from before this fiscal year. Jon Bakkedahl, DEM/HS, stated that there are four Tribal Nations in the system, and they remain in the system until they opt out.

Chair Fogerson asked what four nations are in the system. Mr. Bakkedahl, DEM/HS, shared that the four nations in the system are: Reno-Sparks Indian Colony, Yerington Paiute Tribe, Pyramid Lake Paiute, and Duck Valley.

Eric Wilson, DEM/HS, outreach conducted by DEM/HS to participants regarding policies and procedures and NTAC meetings and jurisdictional calls.

9. **Public Comment**

Chair, David Fogerson opened discussion for public commentary. No commentary provided.

10. **Adjourn**

Chair, David Fogerson called for a motion to adjourn the meeting. Paul Burke, DEM/HS, motioned for adjournment. Vice Chair, Jeanne Freeman, seconded. All IMAC present were in favor of adjournment of the meeting. Meeting adjourned.